

EMPLOYEE BENEFITS MANAGER

HUMAN RESOURCES DIVISION

BROWARD COUNTY, FORT LAUDERDALE, FLORIDA

Salary Range - \$78,745-\$129,142 per year (dependent on qualifications)

Broward County is seeking an innovative benefits professional who will manage the Employee Benefits Section of the County's Human Resources Division. The selected candidate will be responsible for coordinating, planning, managing and improving benefit programs available to County employees in a cost effective manner. Broward County, one of the most dynamic and diverse areas of the United States, continues to display promising professional challenges for those who join this outstanding organization.

The Employee Benefits Manager administers selected employee benefit plans; reviews and analyzes current benefits and recommends appropriate changes; develops requests for letters of interest and proposals for providing benefits to County employees; participates on the negotiating committee to select vendors to provide medical, dental, insurance and other benefits and plans; and coordinates and implements educational programs for employees in the areas of health and retirement issues.

The County is seeking an experienced Benefits Manager with a high degree of technical knowledge of benefits administration and strong supervisory skills. Candidates must have graduated from an accredited four-year college or university with major course work in public or business administration, human resources management or related field and have six (6) years progressively responsible experience in planning and implementing an employee benefits program in a large organization including four (4) years supervisory experience; or any equivalent combination of relevant training and experience. Experience in innovative benefits administration is highly desirable.

Salary will be commensurate with education and experience and is accompanied by an attractive benefits package including participation in the Florida Retirement System.

If you are interested in applying for this outstanding opportunity, please send a resume and a cover letter to: Staffing Manager, Broward County Human Resources Division, 115 South Andrews Avenue, Room 508, Fort Lauderdale, Florida 33301, or e-mail to Careers_exec@broward.org. Phone: 954-357-6020. Candidates will be considered on a first come first serve basis; this position is open until filled.

Please be aware that the Florida Sunshine Law requires that resumes or related information be subject to disclosure.

BROWARD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER AND PROVIDER OF SERVICES
